



ACCESS 2 PLACE HOUSING

Periodic Inspection Guide Please Read Carefully

It is important that we conduct regular inspections so that we can confirm the property is being maintained as per the lease requirements and keep up to date with any repairs or maintenance required.

PHOTOS – Part of this inspection may involve taking photos of the front and rear yard and any areas of concern inside (e.g. repairs required). Please let us know should you not want us to take photos.

Therefore, we ask that you ensure the following is satisfactory for your upcoming inspection.

Inside the property

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|--|---|--|--|
| | Inside the property is tidy and accessible (no doors to be locked). | | Shower, bathroom, toilet is wiped over, floors are mopped, and the area is free of mould and scum. |
| | All floors are clean and free of stains and clutter vacuumed and mopped. | | The laundry is clean and tidy, no clothes on the floor. |
| | The kitchen is clean, tidy, dishes washed and put away, cupboards, benches and sink wiped over. | | Skirtings are dusted. |
| | The oven, stove and range hood are clean (no grease or food). | | The windows are generally clean no marks. |

Outside the property

| | | | |
|--|--|--|---|
| | Lawns are cut and maintained. | | Oil stains are removed from garage/carport. |
| | Gardens tidy and weeds removed. | | All areas accessible. |
| | Rubbish, lawn clippings and old furniture is removed from the property and yard. | | Plants are maintained. |

Approved pets

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|--|--|--|--|
| | Droppings are picked up and removed. | | Ensure dogs are removed or restrained for inspection. |
| | Damages to the property from a pet are repaired. | | |

Change of contact details

Name: _____ Number: _____

Support Name: _____ Number: _____